

Diploma of Management BSB51107

Continuous Learning Initiative

Unit Code	Title
BSBPMG510A	Manage projects
BSBMGT515A	Manage Operational Plan
BSBHRM504A	Manage workforce planning
BSBOHS509A	Ensure a safe workplace
BSBMGT516A	Facilitate continuous improvement
BSBFIM501A	Manage budgets and financial plans
BSBMGT502B	Manage people performance
BSBWOR501A	Manage personal work priorities and professional development

This course focuses on strategic management skills and will provide you with theoretical and practical skills needed as a manager.

The Continuous Learning Initiative allows you greater flexibility in your learning. Start at any point in the course and continue from there.

The course consists of 8 units over 8 months; one day per month of class time, so that are not away from your workplace for extended periods. It does not intrude into your personal time, as many evening class courses can.

You can do individual units from this course without having to complete the entire Diploma. Pick and choose what suits you and your needs. The individual units still build towards the Diploma, and are nationally accredited. Units completed in this course here can be transferred to a Diploma of Management elsewhere as RPL - Recognition of Prior Learning. The diploma can be used as a stepping stone to higher learning and university degrees.

If you miss classes, have unavoidable absences, or even have a holiday you can simply pick up from where you left off and continue the course.



Venue: 16 / 75 Lorimer Street
SOUTHBANK
VIC 3006

Cost: \$2,500 for the whole course per person
or \$350 per module

Refund policy.

**Cancellations 21 days or more from commencement date receive full refund.

**Cancellations 14 days from commencement date receive 50% refund.

**Cancellations 7 days or less from commencement date receive no refund.

Application Form: Diploma of Management

Please tick the session you wish to attend and return to: **16/75 Lorimer St, Southbank. VIC 3006** or fax to: **(03) 9644 1490**

Name:

Address:

Phone Number:

Email:

If you would like to apply for Recognition of Prior Learning for any of the above units, please tick and a **siag learning links** representative will discuss your options with you.

