

Diploma of Human Resources Management BSB50607

Continuous Learning Initiative

The Diploma in Human Resources Management will provide you with the appropriate competencies to enable you to work in a specific human resource role or provide HR function within your management role. The course is tailored for those who are interested in pursuing a career in human resources or in a general role that requires specific knowledge of human resource practices.

Unit Code	Title
BSBHRM501A	Manage human resources services
BSBHRM503A	Manage performance management systems
BSBHRM504A	Manage workforce planning
BSBHRM502A	Manage human resources management information systems
BSBHRM506A	Manage recruitment selection and induction processes
BSBHRM507A	Manage separation or termination
BSBHRM509A	Manage rehabilitation or return-to-work programs
BSBWRK509A	Manage industrial relations

This new initiative allows you greater flexibility in your learning. Start at any point in the course and continue from there.

The course consists of 8 units over 8 months; one day per month of class time, so that you are not away from your workplace for extended periods. It does not intrude into your personal time, as many evening class courses can.

You can do individual units from this course without having to complete the entire Diploma. Pick and choose what suits you and your needs. The individual units still build towards the Diploma, and are nationally accredited. Units completed in this course can be transferred to a Diploma in Human Resources Management elsewhere as RPL - Recognition of Prior Learning. The diploma can be used as a stepping stone to higher learning and university degrees.

If you miss classes, have unavoidable absences, or even have a holiday, you can simply pick up from where you left off and continue the course.

Venue: 16 / 75 Lorimer Street
SOUTHBANK
VIC 3006



Cost: \$2,000 for the whole course per person
or \$350 per module

Refund policy.

- **Cancellations 21 days or more from commencement date receive full refund.
- **Cancellations 14 days from commencement date receive 50% refund.
- **Cancellations 7 days or less from commencement date receive no refund.

Application Form: Diploma of Human Resources Management

Please tick the session you wish to attend and return to: **16/75 Lorimer St, Southbank. VIC 3006** or fax to: **(03) 9644 1490**

Name:

Address:

Phone Number:

Email:

If you would like to apply for Recognition of Prior Learning for any of the above units, please tick and a **siag learning links** representative will discuss your options with you.

