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industrial relations : human resources : employment law : training

Human Resource Manual

Helping companies manage their most valuable resource

In order to achieve desired strategic outcomes, **Human Resource** practice needs to be aligned with the organisation's strategic direction and goals. This manual is designed to help employers achieve their strategic outcomes through effective **Human Resource** practice.

siag has developed this **Human Resource Manual** to assist your organisation with the day to day issues of **Human Resource Management**. This manual is a helpful and valuable tool for reference, or to use when problems arise or when a policy needs to be written and/or implemented. Best of all, the manual is written in user friendly terms and is an invaluable reference for all employers.

The **Human Resource Manual** helps you with an array of workplace issues such as

- HR systems
- HR practices and policies
- Grievance and disciplinary procedures
- Workforce planning
- Performance development
- Managing diversity including discrimination, EEO and like matters
- OH&S and workcover

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